

## MINUTES

ORLEANS TOWN CLERK

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### Marion Craine Room Gallery Exhibition ("MCRGE") Committee Meeting Wednesday, March 19, 2014

#### **Call to Order:**

A quorum being established, the meeting was called to order at 10:05am, Wednesday, March 19, 2014 by Eileen Godin, Chairman. The meeting was in the Snow Library Trustees Room.

#### **Meeting Attendance:**

Committee members present: Florence Adams, Megan Fates, Eileen Godin, Kathy Meyers, Marcy Haffner, Ellen Mulroney, Betsy Wagner, and Andree Yager.

Library Staff members present: Snow Library Director Tavi Prugno, Principal-Clerk, Tom Michels

Others present: Tim Traub, substitute Board of Trustee representative

Committee Members absent: None

#### **Public Comment:**

None

#### **Minutes:**

Minutes for the Committee Meeting dated February 19, 2014 where approved as presented.

#### **Financial Report:**

Director Tavi Prugno reported that the balance in the MCRGE Fund is currently \$2,140.62. There was no activity in this account during the month. Total activity for the year reflects one \$50 deposit in August from an exhibitor and one expense of \$165 for busing the Orleans Elementary School 4<sup>th</sup> graders to the Cape Cod Museum of Art ("CCMA") in conjunction with this month's Craine exhibit.

#### **General Meeting:**

The Chairman and the Committee extended a warm welcome to its newest member, Ellen Mulroney. Ellen's name will be added to the contact sheet of MCRGC members and the

updated sheet will be distributed at the next meeting if not before. Some discussion ensued later relative to the continuing need to recruit new Committee Persons.

#### Director's Report:

- Snow Library Director Tavi Prugno related that the Nauset Regional High School would be setting up its exhibit on April 1<sup>st</sup>. This exhibit is of Arts, Crafts and Fashion Designs of the high School students. The Display Case will feature works from the High School Jewelry and Metal classes as well as some Pottery.
- It was noted that the foreseeable schedule had a number of openings for the Display Case and members should stay alert for opportunities or proactively seek out appropriate exhibits for the Case. The Orleans Community Partnership is in discussion with the MCRGC about such a display.
- Director Prugno reminded the Committee of the reception today (March 19, 2014) from 1 – 2 pm for the current exhibit. This exhibit demonstrates the continued cooperation between the Library, the MCRGC and the Orleans Elementary School, and in this case the CCMA. The MCRGC sponsors a bus trip for fourth graders to the CCMA in Dennis where the students select art that they favor. This art is then hung at the Marion Craine Room Gallery for the month of March. Each piece hung is accompanied by a short write-up by a student, describing the art and why it was selected. The reception today includes these students, their teachers and their parents. In addition to a general invitation to the public, the Snow Library Board of Trustees, the Board of the Friends of Snow Library and the Committee Members of the MCRGC received invitations. From the schools point of view this total project incorporates not only Art but also English, Technology, and History, among other disciplines. Postcards have been distributed describing the project, the exhibit and the reception.
- The Director informed the Committee that all Food Service Permits that might be required for activities in the Library this year have been secured. This includes all Craine Gallery receptions.
- Exhibit Confirmation and Volunteer Application forms were distributed to the Committee as where current copies of the Guidelines for the Marion Craine Room Gallery Exhibition Committee and the Policy for Exhibits In the Marion Craine Room Gallery. Additionally, a document titled Marion Craine Gallery at Snow Library, Orleans, Massachusetts ("MCGSL") was distributed. In concert with the Board of Trustees need to review all policies and related forms, the Craine Committee members are being asked for their input on those items related to the Gallery.

#### Other Items:

- It was related that the exhibit schedule for this year is pretty much complete and that over half of next year's schedule is known. Some changes of assignments and a couple of exhibits are not yet reflected on the schedule and an updated version will be sent out soon.

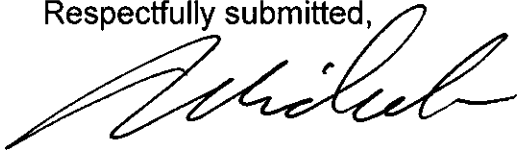
- Susan Baur who was approved as an exhibitor has related that she may not have enough art to "fill" the gallery on her own and the Committee expressed its openness to have more than one artist at a time provided that the combination made sense. Ms Baur specializes in art that relates to Turtles, and she has produced several books on the subject as well. She is not yet on the schedule but will most likely be added to the 2015 exhibits.
- The Orleans Conservation Trust is discussing a possible use of the Display Case in September which could include a continuous slide show.
- Pam Ellis, photographer, who is scheduled for this August, is coming up short in number of pieces she has to exhibit. The Committee agreed that Richard Jacobs could fit with her. He has displayed 'beachy" scenes at the Fire House and at Cape Cod Camera. He will be asked to complete an application.
- May of 2015 has been penciled in for the Visual Artist Collection. They need to submit an application.
- A permit from the Town has been acquired by the Committee to allow for signage announcing Craine Gallery events this year. The sign can be out from the first to the tenth of each month. The reception signs are being designed to hang under the Snow Library sign.
- Americorp must be called as we do not have any time in 2014 which is what they desired.
- Betsy Wagner will be taking over coordination of the iPhone Photography Exhibit scheduled for next September. She will work with the nine artist group.
- Florence Adams will design signage to go along with the Volunteer Applications that will be in the Gallery.
- A question came up about having the ability to apply electronically. Tavi will discuss this with Sarah Eaton at Town Hall although it was felt that this could not be done at the current time.
- The Committee discussed possible changes to the Volunteer Application as well as to other forms and statements related to the Marion Craine Room Gallery, recognizing that any suggested changes would have to go to the Board of Trustees for final approval. Some changes to the Volunteer App. were suggested. Marcy Haffner suggested she make some revisions to the brief history statement which would then be brought back to the Committee.
- It was proposed that a thank you note be sent from the Committee to the Staff of the Snow Library thanking them for all of their assistance throughout the year. All agreed.
- There was some discussion about having an evening reception sometime in the near future for artists exhibiting in the past and this year, and perhaps even next year. All thought it was a good idea and it will be studied further.

**Items for Future Agendas:**

- Next month the Committee would like to further discuss Public Relations and Publicity.
- Additionally the committee would like to create new Mission Statement.
- The Committee would like to review the various policies and other formal statements regarding the Marion Craine Room Gallery. These will first be review by the Committee and once consensus is reached they will be sent on to the Board of Trustees of the Snow Library for final approval and adoption.
- Further discussion regarding how to enhance the Committee and attract new members with varied and valuable skills should be undertaken.

Next meeting will be April 16, 2014. **The meeting was adjourned at 11:10 am.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Tom Michels', written in a cursive style.

Tom Michels, Principal Clerk, Snow Library

**Approved by the Marion Craine Gallery Committee on May 21, 2014**